



MSA ENVIRONMENTAL CHECKLIST - OFF ROAD EVENTS

NAME OF EVENT:			
DATE OF EVENT:			
ORGANISER:			
CLERK OF THE COURSE:			
MSA ENVIRONMENTAL OFFICER & LICENCE NUMBER			
LOCATION OF EVENT:			
MSA PERMIT NUMBER:			
	Yes	No	Comments
1. WEATHER			
1. Previous Rain			
2. Rain during the Event			
3. Presence of Mud			
4. Dry			
5. Presence of Dust			
2. ADVERTISING			
1. Correct display of posters (Ref. 7.3 & 7.5)			
2. Correct method of attachment of posters (Ref. 7.6)			
3. Time limit for removal of posters executed (Ref. 7.4)			
4. Distribution of leaflets: (Ref. 7.7)			
1. By hand			
2. Placed on vehicles or motorcycles			
3. TRAFFIC CONGESTION AND PARKING			
1. Advertising of routes to the event (Ref. 5.2)			
2. Presence of single route to the event (Ref. 5.1)			
3. Presence of multiple routes to the event (Ref. 5.1)			
4. Traffic congestion on access roads (Ref. 5.1)			
5. Traffic congestion at venue entrance (Ref. 5.1 & 5.23)			
4. ROUTE PLANNING & MANAGEMENT			
1. Is vulnerable areas identified and protected? (Ref. 5.3)			
2. Organiser consulted authorities when route was planned? (Ref. 5.23)			
3. Was Enviro Officer involved in route planning? (Ref. 4.1.3)			
4. Is there obvious damage around the route after event? (Ref. 6.4)			
5. Are all route markers removed after the event? (Ref. 6.3)			
6. Damage to vegetation reported and action? (Ref. 6.6)			
7. Will route be visited a month after event? (Ref. 6.7)			
8. Route planned to avoid damage to river embankments? (Ref. 9.8)			
5. SPECTATOR AREAS			
1. Are there adequate toilets for males and females (Ref. 5.5)			
2. Are spectator areas provided with waste containers? (Ref. 5.9)			
3. Were spectator areas cleared of litter after the event?			
4. Are there sufficient and designated spectator areas?			
5. Are no go / sensitive areas cordoned off? (Ref. 5.3)			
6. Are sewerage & waste water disposal nuisance free? (Ref. 5.15)			
7. Are there protocols for prevention & control of veld fires? (Ref. 5.8)			
8. Is camping allowed and controlled? (App. 7)			
9. Is spectators informed about responsible enviro conduct? (Ref. 5.6)			
6. NOISE			
1. Were sound measurements taken of competing vehicles? (Ref. 9.3)			
2. Does public address system meets requirements? (Ref. 8.13)			

7. SOIL PROTECTION & SERVICE PARKS			
1. Designated Washbay with proper drainage? (Ref. 5.12)			
2. Use of Water only for Cleaning purposes? (Ref. 5.13)			
3. Use of Enviro Mats / Ground Protection ?(Ref. 9.5)			
4. Use of environmental mats at refuelling ?(App. 3)			
5. Secure fuel storage and availability of fire extinguishers (App. 3 &			
6. Containers provided/available for used oil/fuel collection (Ref. 5.14)			
7. Waste Removal:			
- By Who?			
8. Hazardous (Ref. 6.5) and Medical Waste Removal (Ref. 5.10)			
- By Who?			
9. Designated Service crew areas in service park?			
10. Sufficient and adequate sanitary facilities (Ref. 5.5)			
8. FOOD VENDORS / CATERERS			
1. Compliant with hygiene requirements (Ref. 5.7)			
9. COMPETITOR & SERVICE CREW RESPONSIBILITIES			
1. Tyres or car parts discarded along route? (Ref. 9.14)			
2. Starting of fires along route or in service parks? (Ref. 9.15)			
3. Intentional or negligent damage of fauna and flora? (Ref. 9.19)			
4. Competitors / service crew not using designated routes? (Ref. 9.17)			
5. Negligent or intentional pollution of service park? (Ref. 9.11)			
6. Use of designated washing areas executed? (Ref. 9.10)			

GENERAL COMMENTS:			

ENVIRONMENTAL OFFICER SIGNATURE:	
DATE:	