



CLERK OF COURSE REPORT

CLUB / PROMOTER: _____ **VENUE:** _____ **MSA PERMIT NO:** _____

STATUS OF EVENT: _____ **EVENT NAME:** _____ **DATE OF EVENT:** _____

MSA Steward: _____
 Club Steward: _____
 MSA Enviro Steward: _____
 Clerk of the Course: _____
 Assistant Clerk of the Course: _____
 Chief Scrutineer: _____
 Chief Marshal: _____
 Chief Timekeeper / Lap Scorer: _____
 No of Ambulances present: _____
 No of Scrutineers present: _____
 No of Marshals present: _____
 No of Breakdowns: _____
 No of Fire Extinguishers: _____
 How many races were restarted and why? _____
 Were any incidents/accidents reported? _____
 Were any competitors warned/black flagged? _____
 Were any competitors penalized? _____
 Were any misconduct reported: _____ during the event?
 _____ during the prize giving?

Was the pre-event track inspection completed? Yes No
If yes, any comments. If no, why not?

Were all timetables adhered to as per Regs? Yes No

Was a fire vehicle available? Yes No

Were all flags and signals present? Yes No

Were all Officials in radio contact? Yes No

Were both Stewards present: at the start? Yes No

during the event? Yes No

at the end of the event? Yes No

at prize giving? Yes No

Was pre-race scrutiny carried out? Yes No

Were post-race scrutiny checks called for? Yes No

Were d/BA tests carried out? Yes No

Did all competitors comply with d/BA requirements? Yes No

Were any drug/alcohol tests carried out? Yes No

Were any entries rejected as unfit to compete? Yes No

Were any entries excluded as per post-race scrutiny? Yes No

Did the organisers attain an acceptable standard? Yes No

Number of Entries per Category (Please give category name and no. of entries)			
CATEGORY / CLASS	NO.	CATEGORY / CLASS	NO.

GENERAL REMARKS REGARDING THE EVENT:

SIGNATURE: _____

LICENCE NO: _____

DATE: _____

NOTE: PLEASE REFER TO PART VI OF THE CURRENT MSA HANDBOOK WHICH STATES: "CLERKS OF THE COURSE HAVE SEVEN DAYS IN WHICH TO SUBMIT THEIR REPORTS BEFORE PENALTIES ARE AUTOMATICALLY APPLIED." ACTION WILL AUTOMATICALLY BE INSTITUTED AGAINST THE ORGANIZING CLUB FOR FAILURE TO SUBMIT PROPERLY COMPLETED REPORTS WITHIN 7 DAYS. (Refer to Appendix "R" - Article 2 d).